



IMPORTANT DATES 2020 – 2021

September 2020

September 15 th	Board of Directors Electronic Meeting	Zoom
September 25 th	NARFE AMS Webinar	
September 24 th	Electronic Zoom training, VFN Q & A for Officers Meeting	
September 29 th	2021 Conference Committee Meeting	Go-to-Meeting

October 2020

October 7 th	Program Chairs Zoom Meeting Go to Meeting before VFN Board Meeting	
October 9 th	Make reservations for October Board Meeting DoubleTree by Hilton Richmond Midlothian 1021 Koger Center Boulevard Richmond VA 23235 Reservations, call 804-379-3800 VFN NARFE	
October 15 th	AVP's with VFN 1 st VP, Go to Meeting Zoom Meeting before Board Meeting (no date submitted)	
October 18 th –20 th	Fall VFN Executive & Board of Directors Meetings at Doubletree by Hilton, 1021 Koger Center Blvd, Richmond, Virginia	
	<u>Sunday, October 18th</u> 4:00 – 8:00 pm - Executive Committee Meeting	
	<u>Monday, October 19th</u> VFN Executive Committee meeting continued (will notify) 10:00 am – 5:30 pm – VFN Board Meeting	
	<u>Tuesday, October 20th</u> 8:30 am - 12:00 pm - VFN Board Meeting	
October 27 th ,	2020 Conference Committee Meeting (electronically)	
October TBD	Deadline for VFN FY-2020 Fall Newsletter Articles submissions (activities, includes May TBD - October) Executive Committee to VFN, President	

Area Vice Presidents & Electronic Committee to VFN 1st Vice President
VFN Program Chairs to VFN 2nd Vice President
VFN President, 1st Vice President, 2nd Vice President
to Editor, Kathy Arpa (mkarpa@hotmail.com)



Please Submit Vouchers to VFN President Within Thirty Days of Event!

November 2020

- November 4th Program Chairs Zoom Meeting
- November 20th Fall Newsletter, Editor Kathy Arpa sends VFN Newsletter to Webmaster Stan Palen

HAPPY THANKSGIVING



December 2020

- December 2nd Program Chairs Zoom Meeting
- December **TBD** Make reservations for January 2021 Board Meeting
DoubleTree by Hilton Richmond Midlothian
1021 Koger Center Boulevard Richmond VA 23235
Reservations, call 804-379-3800 VFN NARFE
- December **TBD** **Deadline for VFN FY-2021 Newsletter Articles submissions**
Executive Committee to VFN President
Area Vice Presidents & Electronic Committee to VFN 1st Vice President
VFN Program Chairs to VFN 2nd Vice President



January 2021

- January 6th AVP's with VFN 1st VP, Go to Meeting
Go to Meeting required before VFN Board Meeting
- January **TBD** Program Chairs Zoom Meeting with 2nd VP
Zoom Meeting required before Board Meeting (no date submitted)
- January 10th– 12th **VFN Winter Board Meeting at Doubletree by Hilton**
Sunday, January 10th
4:00 – 8:00 pm - Executive Committee meeting

Monday, January 11th

Executive Committee meeting continued (will notify)
10:00 am – 5:30 pm – Full VFN Board Meeting

Tuesday, January 12th

8:30 am - 1:00 pm - Full VFN Board Meeting

February 2021

February 6th Program Chairs Zoom Meeting

March 2021

March 3rd Program Chairs Zoom Meeting

April 2021

April 2nd AVP's with VFN 1st VP, Go to Meeting before VFN Board Meeting

April **TBD** Program Chairs Go to Meeting with 2nd VP
Go to Meeting before Board Meeting (no date submitted)

April 10-14th **Virginia Federation of NARFE Conference**

Sunday, April 11th

Executive Board Meeting 4:00 pm
VFN Conference

Mon-Wed April 12th –14th

VFN Conference
DoubleTree by Hilton Richmond Midlothian
1021 Koger Center Boulevard Richmond VA 23235
Reservations, call 804-379-3800 VFN NARFE

April 30th **Deadline for VFN FY-2019-2020 Spring Newsletter Articles submissions**
(activities, includes Nov - April)

April 23rd Executive Committee to VFN President
Area Vice Presidents & Electronic Committee to VFN 1st Vice President
VFN Program Chairs to VFN 2nd Vice President
VFN President, 1st Vice President, 2nd Vice President to Editor,
Kathy Arpa, mkarpa@hotmail.com

May **TBD 2021**

May **TBD** **State Legislation Meeting**

May 5th Program Chairs Zoom Meeting

- May **TBD** **FY-2021 Budget Submission Deadline**
 Executive Committee and Special Appointees to VFN President
 Area Vice Presidents to VFN 1st Vice President
 VFN Program Chairs to VFN 2nd Vice President
- May **TBD** **Deadline for FY-2021 Proposed Budget Submissions to VFN Treasurer**
 (with copy to VFN President)
 1st Vice President submission of Area Presidents'
 & Electronic Committee budgets
 2nd Vice President's submission of VFN Program Chairs' budget(s)
- May **TBD** **Deadline for submission of FY-2020 fourth quarter VFN Expense Vouchers to**
 VFN President (should cover the period March 15th thru June 20th)
- May **TBD** Deadline for Outgoing Officers & Program Chairs submit final FY-2020 vouchers to
 VFN President
- May **TBD** Spring Newsletter, Editor sends VFN Newsletter to Webmaster Stan Palen

June 2021

- June 2nd Program Chairs Zoom Meeting
 Go to Meeting before Board Meeting (no date submitted)
- June 24th **Deadline for VFN FY-2020 Annual Report Articles submissions**
 (activities, includes July 1st, 2020 – June 30th, 2021)
 Executive Committee to VFN President
 Area Vice Presidents & Electronic Committee to VFN 1st Vice President
 VFN Program Chairs to VFN 2nd Vice President
 VFN President, 1st Vice President, 2nd Vice President to Editor,
 Kathy Arpa (mkarpa@hotmail.com)
- July 9th AVP's with VFN 1st VP, Go to Meeting
 Go to Meeting before VFN Board Meeting
- July 12th–14th **Summer VFN Board Meeting VFN Board Meeting**
 DoubleTree by Hilton Richmond Midlothian
 1021 Koger Center Boulevard Richmond VA 23235
 Reservations, call 804-379-3800 VFN NARFE
- Sunday, July 12th**
 4:00 – 8:00 pm VFN Executive Board Meeting
- Mon & Tues July 13 - 14**
 VFN Board Meeting
 Monday 10:00 am - 5:30 pm - VFN Board Meeting
 Tuesday 8:30 am - 12:00 pm - VFN Board Meeting

July **TBD** VFN Treasurer to present FY-2021 VFN Budget to VFN Board

July **TBD** GTM before Board Meeting, AVPS with 1st VP, and Program Chairs with 2nd VP.

August 2021

August 31st VFN Editor to submit VFN FY-2020 Annual Report to Webmaster



Please Submit All Vouchers to VFN President within Thirty Days of Event!

