



National Active and Retired Federal Employees Association Virginia Federation of Chapters

PRESIDENT

Kathy R. Arpa
2717 Bowling Green Dr
Vienna, VA 22180
703-205-9041
Mkarpa@hotmail.com

1ST VICE PRESIDENT

Leslie E. Ravenell
112 Stratford Circle
Colonial Beach, VA 22443
804-224-3069
Nell8211@msn.com

2ND VICE PRESIDENT

Patricia Taylor
22 Welford Lane
Newport News, VA 23606
757-288-4870
Mspat1942@aol.com

SECRETARY

Richard J. Giangerelli 112
2710 Viking Drive
Herndon, VA 23452
703-860-4490
NARFE1241@gmail.com

TREASURER

Raphael Wong
20888 Prince Lowes Terrace
Potomac Falls, VA 20165
703-948-0090
Wongr@ieee.org

PAST PRESIDENT

Richard J. Giangerelli
2710 Viking Drive
Herndon, VA 20171
703-860-4490
NARFE1241@gmail.com

DATE: January 10, 2017

SUBJECT: 2017 NARFE VFC Convention Bulletin # 2

- **Convention Dates:** April 2-5, 2017
- **Registration** — Sunday April 2, 2017, 2-5PM; Monday, April 3 at 7:30 AM; Tuesday, April 4 at 7:30 AM
- **Meet and Greet Reception** – Sunday, April 2, 2017 – 6:00–7:30 PM
- **Opening Session:** Monday, April 3, 2017, at 8:30 AM
- **Welcoming Reception:** Monday, April 3, 2017, at 5:30–7:00 PM
- **Banquet:** Tuesday, April 4, 2017, at 6:00 PM
- **Closing Session:** Wednesday, April 5, 2017 8:30 AM to Noon

Hotel Information

Hotel Name & Address: Doubletree by Hilton Williamsburg
50 Kingsmill Road, Williamsburg, VA 23185

Telephone: 1-757-220-2500

Room Rate: \$89.00 per night, plus tax for king or two double

Group Name: National Active and Retired Federal Employees Association

Group Code: NAR (please when reserving room)

Check-in: Sunday, April 2, 2017 at 3:00 PM

Check-out: Wednesday, April 5, 2017 at Noon

Cut-off dates: Reservations must be made by March 15, 2017

CORRECTIONS: Please note the corrections above: Hotel Code was changed to NAR after the printing of Bulletin #1. The hotel room rate is \$89.00. Rate listed in Bulletin #1 was incorrect due to administrative error. We apologize for any inconvenience. Don't forget that all information on the VFC website is the most up to date source.

DEADLINES: The early bird registration deadline, February 1, 2017 is fast approaching. Don't miss out on a lower price for convention registration. See below for additional Registration and Banquet information

AGENDA DEVELOPMENT: The Program Committee still needs your input for topics and speakers you would like to have. Please submit your suggestions to Leslie Ravenell, Convention Coordinator at nell8211@gmail.com

MEMORIAL SERVICE: A memorial service will be conducted at the Convention for members that passed away during 2016. Also, if you know of any member who passed away prior to January 1, 2017, who has not been recognized in a memorial service at a previous Convention, his or her name may also be included in the 2017 Memorial Service. Each chapter is requested to forward by February 1, 2017, a list of members to be recognized during the memorial service, to: Dr. Constance Bails, VFC Chaplain, 5326 Sandy Point Lane, Clifton, VA 20124-0942 or email to: ctbails@aol.com

REGISTRATION & BANQUET: The registration and banquet information is listed on the enclosed 2017 VFC Registration Form (VFC 63-1). Please note the early bird special deadline. The form may be reprinted and is also available under Convention Documents on the VFC website at www.vanarfe.org. Please indicate your choice of entrée on your registration form. There is an additional \$5 late registration fee for registrations postmarked after March 15, 2017. Banquet reservations received after March 28 may not be accepted. We cannot guarantee the names of late registrants will be included in the Convention Program Book. Each completed registration form, together with a check covering the cost of registration and/or the banquet, must be forwarded to: Alex Adkins, VFC Database Manager, 4113 Roenker Lane, Virginia Beach, VA 23455-5653.

ELECTION OF OFFICERS: The five officers on the VFC Executive Board (i.e., President, 1st Vice President, 2nd Vice President, Secretary and Treasurer) and the ten Area Vice Presidents will be elected at the 2017 VFC Convention. It is the responsibility of the VFC Nominating Committee to propose a slate of at least one candidate for each of the five officer positions on the VFC Executive Board. If there is only one nomination for a particular office, the VFC President can declare that the person is elected by acclamation, and no ballot vote will be required for that office. Otherwise, the officers will be elected by ballot vote by the Delegates-at-Large, Lead Delegates and the Proxy Delegates. A simple majority of all votes cast is required for election. The full slate of nominees for VFC Officers will be included in the Call to Convention. Also, at the Convention, any member interested in any of these offices who is in attendance at the Convention may be nominated from the floor.

A copy of the listing of the number of authorized Chapter votes will be sent to each Chapter President by the VFC Secretary. This number is the same as the number of delegates each Chapter is authorized to send to the VFC Convention. The number of delegates a Chapter is authorized is based upon the Chapter's membership on December 31, 2016, divided by 25, and rounded up to the next whole number. We urge all chapters to designate a lead delegate or to give the proxy to an attending voting member of another chapter in the VFC. Each delegate can carry up to two proxies. A copy of the proxy form can be found on the VFC Website www.vanarfe.org under Convention Documents.

CHAPTER BANNERS: Each Chapter is encouraged to bring their chapter banner for display in the hotel. On the last day of the convention, all banners must be removed.

CHAPTER SUPPORTERS: Sources of funding beyond the registration and banquet fees are required to fund the Convention. One of these sources is from the Chapter Members who become Convention Supporters. The names of all supporters will be listed in the program book which will be distributed to

each attendee at the Convention. Chapter members are invited to show their support by contributing in one of the following categories: Super Angel (\$25), Angel (\$20), Cheerleader (\$15), Booster (\$10) and Supporter (\$5). Supporter forms for individual members (VFC 63-2) and multiple supporters (VFC 63-3) can also be found on the VFC website under Convention Documents, www.vanarfe.org. We request that the names be typed to ensure proper spelling and recognition. Please send form and chapter or individual's checks by March 1, 2017, to: Hazel Braxton, Supporters Chair, 128 Braxton Court, Newport News, VA 23185.

PROGRAM BOOK ADS: Another source of funding for the convention are the ads placed in the Convention Program Books by individuals and chapters who are not advertising a commercial operation or business. A completed form (VFC 63-7) must be sent, postmarked by no later than March 1, 2017 together with a copy of the ad and the appropriate payment to: Marilyn Riddle, Advertising/Sales Chair, 2505 Goodrich Darfey, Williamsburg, VA 23185. Email the ad to: mriddle@cox.net. An electronic copy of the ad should also be sent by this date to: Larry Mcilwee, Program Book Chair, Joseph.mcilwee@verizon.net.

Another source of funding is from political incumbents or challengers and commercial businesses. A completed form VFC 63-8 must be sent, postmarked by later than March 1, 2017 together with a copy of the ad and the appropriate payment to: Marilyn Riddle, Advertising/Sales Chair, 2505 Goodrich Darfey, Williamsburg, VA 23185. Email the ad to: mriddle@cox.net. An electronic copy of the ad should also be sent by this date to: Larry Mcilwee, Program Book Chair, Joseph.mcilwee@verizon.net. As an incentive to political incumbents or challengers and to commercial businesses, all ads that cost at least \$196 are eligible to be posted on the VFC website through May 2017. As an incentive for Chapter members to sell these ads, the VFC will give the Chapter 10% of the amount they collect when that amount exceeds \$499.00.

Forms for all program book ads are enclosed but are also fillable on the VFC website, www.vanarfe.org

EXHIBITORS: It is not too late to recommend potential exhibitors. B.J. Thomas-McMillian is the Exhibitor Chair. If you have any suggestions, please email her at bjthommc@va.metrocast.net or call her at 804-580-8666.

SILENT AUCTION & 50/50 DRAWING We need every chapter to contribute for the success of the silent auction. Of course, individuals are also welcome to donate. If your own chapter is especially small, you might want to combine with a neighboring chapter so that both chapters can participate. Baskets are great. They could contain items for a particular hobby, such as bird watching, knitting, pet sitting, or snack baskets and wine parties. Remember that most of our convention goers are retirement age, so pick up something they would enjoy doing. Puzzles and word games are great to put up for bid in an Alzheimer's silent auction. Sometimes a single item is more appealing than a basket, and we welcome all contributions. We will again engage in some rivalry by competing to see which donation brings in the most money for our cause, with the small chapters being separated from the larger ones. Everyone looks forward to pulling tickets during the business session to win a 50-50 drawing for cash money. Remember these are separate tickets from the raffles, and you do not have to put your name on the 50-50 tickets. If you wish to try for a drawing in the raffles, we suggest that you bring address labels to put on the back of the tickets. Literature regarding Alzheimer's will be available at the convention as well as some giveaways to help you remember the Alzheimer's program throughout the year. We are expecting a speaker from the National Alzheimer's headquarters to update you on the latest research on finding a cure for this devastating disease.

2016 VFC LEADERSHIP AWARD: Don't forget your chapter's nomination for the 2016 Leadership Award. The award criteria are listed on the VFC website. Please submit your nominations no later than February 1, 2017 to Pat Taylor, VFC 2nd Vice President, [mspat1942@aol.com](mailto:m spat1942@aol.com), or you may call her at (757) 599-5408.

CONVENTION PARTICIPATION: I encourage every chapter in the VFC to send representatives to the 2017 NARFE VFC Convention. Final convention information on the speakers and the agenda will be contained in the call to convention. In the meantime, please direct any questions or comments to: Leslie E. Ravenell, Convention Coordinator or by email to: nell8211@gmail.com or call her at 804-224-3069.

As you know, Williamsburg is a wonderful place with our Nation's history, culture, and many recreational opportunities. We think you will truly enjoy this change of venue. Thank you in advance for your support of and participation at the 2017 VFC Convention. Finally, if you are receiving this Bulletin and are no longer an officer in your chapter, please pass this along immediately to your successor.

LESLIE E. RAVENELL
2017 VFC Convention Coordinator
VFC 1st Vice President

Enclosures:

1. Form VFC 63-1, 2016 VFC Convention Registration
2. Form VFC 63-7, Individuals and Chapters
3. Form VFC 63-8, Commercial Ads