

## 2009 R. David Smith Memorial Award

This award is given to honor the memory of R. David Smith and as a tribute to his leadership and dedication during his tenure in the Virginia Federation of Chapters (VFC) of the National Active and Retired Federal Employees Association (NARFE).

**PURPOSE:** To recognize significant citizenship and community service contributions of a member of the VFC of NARFE that emulates the commendable example set by R. David Smith.

The Nominee shall be a current member of a chapter in the Virginia Federation of Chapters of NARFE, during the award period of January 1-December 31, 2009. The nomination must be submitted in writing using the criteria listed below. The award will be presented at the 2010 VFC Annual Convention.

**SELECTION CRITERIA:** The criteria to guide the deliberations of the Selection Committee shall be approved initially, and when deemed appropriate, subsequently amended by the Executive Board of the VFC.

One nominee will be selected by applying at least three of the following unweighted criteria:

- Participated in chapter meetings in the state of Virginia on a regular basis;
- Gave outstanding service as an officer in a NARFE chapter;
- Provided outstanding leadership as a chair or member of a chapter program committee;
- Presented a commendable role model of citizenship as a NARFE member in his/her chapter;
- Presented a commendable role model of citizenship as a volunteer in his/her community;
- Recognized recruiter of NARFE members during the previous year.

The Selection Committee, appointed by the VFC President, will consist of three VFC Board members and one member of the Executive Board.

### FORMAT:

- 1) Nomination must be typed and no more than one 8-1/2x11 page in Times New Roman, 12 font.
- 2) Address the extent to which, and give examples of, how nominee has met the required three or more criteria.
- 3) Include the following info related to nominee:
  - a) Formal name of nominee as it would appear on award \_\_\_\_\_
  - b) Chapter name and number \_\_\_\_\_
  - c) Home address \_\_\_\_\_  
\_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_
  - d) Email address \_\_\_\_\_@\_\_\_\_\_
  - e) Phone number \_\_\_\_\_

Nominations may be submitted by any NARFE member in good standing for a member of his/her own chapter or another chapter located in the Commonwealth of Virginia. Nominations should be mailed by first class mail to William Shackelford, VFC 1<sup>st</sup> Vice President, at 14429 Round Lick Lane, Centreville, VA 20120-1680 or emailed to him at [wshack1951@aol.com](mailto:wshack1951@aol.com). Nominations must be received by February 25, 2010.

Submitted by: Name \_\_\_\_\_ Title \_\_\_\_\_  
Chapter Name and Number \_\_\_\_\_  
Email Address \_\_\_\_\_@\_\_\_\_\_ Phone number \_\_\_\_\_

## Nomination for 2009 R. David Smith Memorial Award

Name of Nominee \_\_\_\_\_

Criteria (must select at least three):

1. Participated in chapter meetings in the state of Virginia on a regular basis.
2. Gave outstanding service as an officer in a NARFE chapter.
3. Provided outstanding leadership as a chair or member of a chapter program committee.
4. Presented a commendable role model of citizenship as a NARFE member in his/her chapter.
5. Presented a commendable role model of citizenship as a volunteer in his/her community.
6. Recognized recruiter of NARFE members during 2009.