



National Active and Retired Federal Employees Association Virginia Federation of Chapters

President

William F. (Bill) Martin
294 Tyler Point Lane
Bumpass, VA 23024-4633
540-872-3345
NARFE2065@hughes.net

1st Vice President

William Shackelford
14429 Round Lick Lane
Centreville, VA 20120-1680
703-830-6590
Wshack1951@aol.com

2nd Vice President

Luther L. Santiful
758 Lantz Road
Edinburg, VA 22824-3073
540-331-6012
santiful@aol.com

Secretary

Robert H. Miller
801 Chalfonte Drive
Alexandria, VA. 22305-1204
703-683-3025
VivMiller801@netzero.net

Treasurer

Darlene Myer-Rhodes
P. O. Box 2833
Springfield, VA 22152-2833
703-451-7357
myersprin@aol.com

February 3, 2010

MEMO TO CHAPTER PRESIDENTS

SUBJECT: 2010 NARFE VFC CONVENTION BULLETIN #2

**FROM: William Shackelford, VFC 1st Vice President
VFC Convention Coordinator - WShack1951@aol.com**

Encourage your chapter members to sign up to attend the VFC Convention, **April 25-28** in Virginia Beach. Convention registration opens on Sunday, April 25th at 1:00 PM. The official opening of the Convention is on Monday, April 26th at 9:00 AM. Following the first business session, we have planned a Welcoming Reception beginning at 7:30 PM. NARFE National President Margaret Baptiste, Congressman Bobby Scott (D-VA-3rd District), and Virginia Governor Robert McDonnell have been invited to speak during one of the Convention business sessions.

1. THE CONVENTION THEME: Building An Alliance Through Membership

2. THE HOST: The thirteen chapters in Areas I, II and IV will host the 2010 VFC Convention. **Unless otherwise indicated, make all checks payable to 2010 NARFE/VFC Convention and use the following mailing address for all convention materials: 2010 NARFE/VFC Convention Committee, P. O. Box 574, Carrollton, VA 23314-0574.**

3. THE HOTEL: The host hotel is the Virginia Beach Resort and Conference Center, 2800 Shore Drive. For room reservations, phone 1-800-468-2722 (toll free) and ask for the NARFE/VFC Convention Room Rate of \$109 (Single or Double) plus 13% state tax and \$1 City tax (Est. \$124.17) **Free Parking** — credit card will hold reservation. **Make reservations directly with the hotel by March 28, 2010 for the NARFE rate.** After March 28th reservations are subject to availability and standard hotel rates will apply. Note: The NARFE Room Rate will be available for three days before and after the convention to allow members the opportunity to visit this area rich in history and culture.

NOTE: If you are not holding the office of Chapter President during 2010,
please pass this correspondence on to your successor.

Thanks.



National Active and Retired Federal Employees Association Virginia Federation of Chapters

4. DELEGATES: The number of delegates authorized is based on chapter membership as recorded on the December 31, 2009 Annual Membership Report (which will be provided to each Chapter by the VFC Secretary). Pursuant to Article V, Section 3 of the VFC Constitution and Bylaws, each Chapter is entitled to one (1) delegate for each 25 members or fraction thereof. Alternates may be selected in a number equal to the total delegate representation.

5. REGISTRATION AND BANQUET: The registration and banquet information (Form VFC 56-1) was included with Bulletin #1 (September, 2009) and is also available from the VFC web at www.vanarfe.org. The registration form has a separate category for Lead Delegate; therefore, please identify the Lead Delegate for your Chapter. Each Delegate, Alternate, National Officer, Member or Guest planning to attend the convention must complete and submit a registration form with payment by check (please do not send cash). Registration forms must be postmarked NLT March 2, 2010 in order for names to appear in the Convention Program Book.

Full Registration, which includes the Banquet \$45.00

Banquet Registration only \$35.00

Convention Registration only \$15.00

Late Registration \$20.00 (after March 2)

Banquet fees will be refunded if requested in writing prior to March 21, 2010. Tables seat 10 people. Seating requests are not guaranteed but will be considered if requested in writing before March 21st. Requests must be sent to Janet and Bill Swann at bjswann@cox.net or mailed to 2010 NARFE/VFC Convention Committee, PO Box 574, Carrollton, VA 23314-0574. Chapters are encouraged to collect registration/banquet forms with checks and forward to the Convention Committee as soon as possible. Mailings from individual members are also welcomed.

6. ENTERTAINMENT: A musical comedy, directed by Area V Vice President Jessie Barksdale will be the entertainment for the Welcoming Reception on Monday evening. Entertainment during the banquet will be provided by a Virginia Beach area high school ensemble "Strolling Strings" and the after banquet entertainment will be The Rhondels.

7. ADVERTISING IN PROGRAM BOOK: The letter of introduction (VFC 56-4) for members to use in obtaining ads is included with this Bulletin and may be reproduced, as needed. However, it is not available on the VFC web. **The Chapter President or designated representative should complete and provide the form letter to members seeking advertising on behalf of NARFE VFC.** Additional copies of this form can be obtained by sending an email request to William Shackelford. WShack1951@aol.com. The advertising contracts (Form VFC 56-2-1 and VFC 56-2-2), are available on the VFC Web at www.vanarfe.org. and may be reproduced, as needed. This year, there are separate contract forms and sample formats for Business and Patron Ads and for Member and Chapter Ads. **NOTE:** Chapters obtaining Business or Patron ads totaling \$500 or more will receive a 10% rebate of the total sold. **Ads must be able**

NOTE: If you are not holding the office of Chapter President during 2010,
please pass this correspondence on to your successor.

Thanks.



National Active and Retired Federal Employees Association Virginia Federation of Chapters

to be copied and postmarked NLT March 2, 2010 or camera-ready ad e-mailed to CNDJohnson@charter.net with a copy of the ad and the check and contract.

8. CONVENTION SUPPORTERS: Chapter members attending the Convention, as well as those unable to attend, are encouraged to show support and chapter pride by contributing in one of the five categories: Super Angel - \$25; Angel - \$15; Cheerleader - \$10; Booster - \$5; and Supporter - \$1. Names of all contributors will be published in the program book provided contributions are received before March 2, 2010. Mailings from individual members are welcome too. Mail to 2010 NARFE/VFC Convention Committee, PO Box 574, Carrollton, VA 23314-0574.

9. ALZHEIMER'S SILENT AUCTION AND 50/50 DRAWING: Each Chapter is encouraged to donate one or more items for the Alzheimer's Silent Auction. The items should have a minimum value of \$25 and be in excellent condition. New items are preferred. The donated items should be delivered to the Alzheimer's table ASAP after arriving at the Convention hotel. A gift receipt will be provided. All items donated and displayed will be provided with adequate security. The 50/50 Drawing Tickets will be available at the same table. Checks for silent auction items and donations are to be made payable to: "**Alzheimer's Research/NARFE.**" All unsold items must be reclaimed by the donor Chapter prior to the close of the Convention. For more information or to volunteer to assist the Alzheimer's table, contact Shirley Keyes, VFC Alzheimer's Chair, by e-mail ShirleyKeyes@aol.com or 703-698-1838.

10. MEMORIAL SERVICE: A Memorial Service will be conducted for those members that passed away during the period January 1, 2009 through December 31, 2009. Any member who passed away prior to January 1, 2009 and has not been recognized in a VFC memorial service may be included in the 2010 Convention service. Please print or type the names of those members and Chapter name and number they belonged to and send to VFC Chaplain, Margaret Yowell, 5822 Fitzhugh Street, Burke, VA 22015-3625 or e-mail fitzhughlady@aol.com by February 2, 2010. In order to insure accuracy of the Memorial Book, Chapter Presidents and Area Vice Presidents are encouraged to coordinate their submissions.

11. RESOLUTIONS: Since there is a NARFE National Convention in 2010, chapters may submit resolutions that require National Convention action. VFC By-Laws state that "All proposed resolutions except Constitution and By-Laws changes shall be submitted to the [VFC] Secretary [Robert Miller] at least 75 days before the convention and Constitution & By-Laws changes shall be submitted to the Secretary **and** the Constitution & By-Laws Committee Chair (Don Shiffert) at least 100 days before the Convention. Addresses are: Robert Miller, 801 Chalfonte Drive, Alexandria, VA 22305-1204 and Don Shiffert, 101 Legend Drive, Fredericksburg, VA 22406-8448. Persons interested in submitting either Resolutions or Constitution and By-Laws changes should contact the appropriate point of contact.

NOTE: If you are not holding the office of Chapter President during 2010,
please pass this correspondence on to your successor.
Thanks.



National Active and Retired Federal Employees Association Virginia Federation of Chapters

12. CHAPTER BANNERS: Each Chapter is encouraged to bring their chapter banner to the 2010 Convention for display. Banners should be brought to the convention registration table for hanging. On the last morning of the convention (Wednesday), chapter banners must be picked up at the convention registration area.

THANK YOU in advance for your participation and support. If necessary, convention information will be updated in Bulletin #3. Please direct questions and comments to William Shackelford, 2010 VFC Convention Coordinator, at WShack1951@aol.com or by phone at 703-830-6590.

Attachments:

Letter of Introduction (VFC 56-4)

NOTE: If you are not holding the office of Chapter President during 2010,
please pass this correspondence on to your successor.

Thanks.